

Frequently Asked Questions



What is the AQ/ABQ subsidy?

The Ministry of Education, through the Ontario Teachers' Federation (OTF), is offering a subsidy to OTF or Affiliate members who have successfully completed an Additional Qualification (AQ) or Additional Basic Qualification (ABQ) course in Mathematics or undergraduate Math courses that are a prerequisite for an AQ or ABQ.



How much is the subsidy?

The subsidy amount is up to \$450, regardless of the course location or provider, and is paid directly to the teacher on successful completion of the course.



Who is eligible for a subsidy?

You must be an active member of OTF or its Affiliates.

You must have successfully completed an AQ/ABQ or undergraduate prerequisite Math course **by December 31, 2018.**

Your completed application must be received by OTF **no later than 5:00 pm on March 31, 2019.**

You are not eligible to apply for a subsidy if you completed an AQ/ABQ or undergraduate prerequisite Math course before April 1st, 2014 (the beginning of this program).

You are not eligible to apply for a subsidy if you registered for and completed your course between May 1, 2015 and January 31, 2016.



Which courses can I take to receive a subsidy?

- Mathematics, Primary and Junior - Part 1
- Mathematics, Primary and Junior - Part 2
- Mathematics, Primary and Junior - Specialist
- Mathematics, Grades 7 and 8
- Mathematics, Intermediate (ABQ)
- Mathematics, Senior (ABQ)
- Mathematics, Honours Specialist

You can claim a subsidy if you completed the above AQs/ABQs with any provider accredited by the Ontario College of Teachers to deliver an AQ/ABQ, within the specified timelines.

Undergraduate courses must be shown to be prerequisites for an AQ or ABQ through a declaration by an AQ/ABQ provider.



How do I apply?

For your application, you will need the following:

- proof that the AQ/ABQ has been successfully completed. This can be the statement you received from the course provider or a copy of your College of Teachers' Certificate of Qualification, showing that the qualification has been added. Note that you do **not** have to send us an official transcript;
- proof of membership (your Federation membership ID #) in an Ontario teachers' federation (AEFO, ETFO, OSSTF or OECTA);
- a declaration that no other subsidy has been accessed for the course, or if it has, the amount of said subsidy; and
- a current mailing address for receiving the subsidy cheque.

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Members who completed an undergraduate Math course that is a prerequisite for a Math AQ or ABQ are also eligible for a subsidy. To qualify for a subsidy, OTF will need to receive from you:

- proof that the Math course is a prerequisite for an AQ or ABQ;
- proof of membership (your Federation membership ID #) in an Ontario teachers' federation (AEFO, ETFO, OSSTF or OECTA);
- a declaration that no other subsidy has been accessed for the course, or if it has, the amount of said subsidy; and
- a current mailing address for receiving the subsidy cheque.

? If I have already received a subsidy, can I apply for a second subsidy?
You may apply for up to three subsidies in Mathematics.

? I have already received a subsidy from my school board for an AQ/ABQ I took. Am I still eligible for the full amount of the subsidy through OTF?

If you have received a subsidy from your school board or other source, you must indicate this in your application and you will receive a reduced subsidy. The reduced subsidy will depend on the amount received from your board. It is understandable that we want to make sure that everyone is eligible for the same subsidized amount and that no one ends up getting more than their fair share.

? How will I receive the subsidy?
After OTF has received proof of successful completion and other required information needed in the application form, we will issue a cheque in your name, which we will mail to the address provided by you.

? How long will the subsidies be available?
The Ministry of Education has provided a limited amount of funds to enable this subsidy program. The subsidies will only be available to applications received **by 5:00 pm on March 31, 2019**. The subsidies will be provided on a first come, first served basis. This means that we cannot guarantee a subsidy to every member who applies even if received on time.

For more information

Talk to your AQ/ABQ provider.

You can also contact OTF at 416.966.3424 or 1.800.268.7061.

Ready to apply? Just click [here](#).